

ECONOMICS 301: GSI Pedagogy Workshop

Section 1 (CCN 23242)

597 Evans, Fridays, 9:10 - 11:10 a.m.

First Meeting on Thursday January 15, 1:10 - 5:00 p.m.

<http://www.econ.berkeley.edu/~olney/spring09/econ301>

This is the GSI Pedagogy Workshop for GSIs in the Department of Economics. First-time GSIs are required to attend. Experienced GSIs are welcomed. The goal of the workshop is to teach teaching.

Professor: Martha Olney, 691 Evans, 642-6083, Olney@berkeley.edu

Office Hours: Prof. Olney will have office hours for Econ 1 undergrads. You can always try to come then but odds are you'll have to wait. Email requests for appointments, even on short notice, are better. In general, not available on Thursdays. Also, email is sometimes an effective substitute for an in-person meeting.

Books:

Curzan, Anne and Lisa Damour, *First Day to Final Grade: A Graduate Student's Guide to Teaching*, 2nd edition, University of Michigan Press, 2006.

Davis, Barbara Gross. *Tools for Teaching*, Jossey-Bass, 1993. At ASUC Store or Ned's. Some chapters are also available at <http://teaching.berkeley.edu/bgd/teaching.html>. The entire book is available via the Net Library: <http://www.netlibrary.com>. (Enter "Tools for Teaching" into search field; note that you will initially see section – not chapter – numbers. Click on the section to expand into chapters.) Nevertheless I strongly recommend that you buy the book and keep it forever if you are going to be a professor.

Meeting Dates

Thursday, Jan 15, 1:10-5

Friday, Feb 6

Friday, March 6

Friday, Jan 23

Friday, Feb 13

Friday, March 13

Friday, April 3

My Responsibilities: To run workshops that enhance your teaching abilities. To be available for consultation at mutually convenient times. To make classroom visits at your request. To convey enthusiasm for teaching.

Your Responsibilities: To attend and participate in the scheduled meetings of the workshop. To complete assignments on time. To write a 2-minute reflection paper at the end of each session. To be videotaped in the classroom and to review your videotape with Vinci Chow (vincichow@berkeley.edu).

Approved Absences: If you are unable to attend a session, you must [1] get prior permission from Prof. Olney to be absent and [2] write a 2-4 page reflection paper on the reading assignments for that session (typed, double-spaced, 1" margins, 12 pt font). The reflection paper is due by 5 p.m. on the Monday immediately following the missed session and should be submitted by email. **Note:** If you miss more than 4 hours of sessions, even with approval and completion of makeup work, you'll fail the course.

Topics & Associated Chapters in Curzan & Damour (C&D) and Davis

Note: Each session begins with unlimited time for checking in and receiving feedback from the group. Come prepared to share your tales of success or woe from the classroom.

- January 15 Administrative Details; Your Section Syllabus; The First Day; You as Teacher; Sexual Harassment; Teaching Tips; Our Classrooms; Teaching Tips; Thinking about Teaching
READ: C&D, Chapters 1, 2, and 10
 Davis, Chapters 2, 3, 35, 37, 40, 44
- January 23 Participation Styles; Active Learning; Cooperative Learning
READ: C&D, Chapters 3, 4, and 6
 Davis, Chapters 8-11, 13, 14, 16, 18
- February 6 Powerpoint Presentations; Teaching Graphs; Diversity in the Classroom; Learning Disabled Students; Students in Crisis
READ: C&D, Chapters 5 and 7
 Davis, Chapters 4-7
- February 13 Academic Honesty; Administering & Grading Exams; Grading Problem Sets; Grade Disputes
READ: C&D, Chapters 8 and 9
 Davis, Chapters 26-34
- March 6 Observations of Teaching; Intellectual Development Models; Bloom's Taxonomy; Mid-term Evaluation of Your Teaching
READ: Davis, Chapters 21-23, 41-43
- March 13 Bloom's Taxonomy; Writing Exams, Problem Sets, Answer Keys
READ: Davis, Chapters 24-25
- April 3 Wrapping up; Writing Syllabi and Letters of Recommendation
READ: Davis, Chapters 1-2, 47-49

Assignments:

- [1] At the end of each session, you will write a 2-minute paper describing something you learned that day, and how what you learned may impact your teaching.
- [2] Additional assignments are listed below.

#1 Due Thursday January 15

After reading Chapters 1-2 of Curzan and Damour, prepare a first draft of the syllabus for your section(s). If you don't have all the information you need (section number, day, time, location), make it obvious where that information will be added. For instance you might put:

Office Hours: >>I don't know yet<<

Bring 3 hard copies of your first draft with you to the first session of Econ 301, Thursday January 15.

#2 Due Wednesday January 21 by 5 p.m.

Submit the final draft of your syllabus to me via bspace: assignments tab, as an attachment.

#3 Due Friday January 23

(a) Submit a one-page letter of introduction of yourself to me. If you can, please include a photo. In your letter of introduction, include your name and any other information about yourself that you'd like to share with me. Print this out and bring it to class.

(b) Post an introduction of yourself to your Econ 301 peers to the bspace forum (discussion board) no later than 10 a.m. on Friday January 23. Post your intro inline, not as an attachment. Don't bother posting the photo, just the text.

#4 Due Friday February 6

Prepare one powerpoint slide and present it in 301 on February 6. (If you don't have ppt, then you do the equivalent with another program and create a pdf slide show.) The ppt slide you prepare should be relevant to the class you're teaching. Think of this as what we'd see if we dropped into your class in the midst of the session. The goal of the assignment is to determine good and not-so-good practices in powerpoint presentation.

Bring your ppt or pdf to class on a flash drive. No need to bring a laptop. Be prepared to present the material contained in the ppt slide. Your oral presentation is limited to 3 minutes.

#5 Due Friday March 6

Read through OED's Observation Checklist <http://teaching.berkeley.edu/observe.html>. Attend a class on campus, in any department. (One possibility is to observe a former recipient of the campus teaching award. You may access the list of winners under "awards" at <http://teaching.berkeley.edu>.) Briefly describe the class, note the instructor's strengths and weaknesses (a bulleted list will be most helpful), and discuss what lessons you learned for your own teaching. (2-3 pages total) Bring this assignment to class on March 6, prepared for small-group discussion. Turn in the assignment at the end of class on March 6.

Grading: First-time GSIs: If you attend, participate, are videotaped, and turn in all of the assignments and 2-minute papers, then you will pass. If you miss a class without prior permission, then you won't pass. If you miss more than 4 hours of sessions, you won't pass. If you fail to turn in all assignments, you won't pass.